

COUNCIL METING – MARCH 11, 2013

9-13

The Council of the Borough of Plum held their regular monthly meeting on Monday, March 11, 2013 at 7:00 p.m. at the Plum Borough Municipal Building, 4575 New Texas Road, Plum, PA 15239.

ROLL CALL: Present were council members: John Anderson, Miike Dell, Mike Doyle, Don Knopfel, Keith Nowalk, Len Szarmach and Steve Taylor. Mayor Hrivnak was present.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to approve the Treasurer's Report for the month of February. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to approve the following expenses for the month of February:

Monthly Recurring Payables	\$232,455.66
Payables Requiring Council Approval	66,082.65
Street Improvement Fund	3,999.00
Fire Fund	23,774.72
Debt Payment	8,225.76
Liquid Fuels Fund	2,442.50
Public Works Facility	395,964.75
Purchasing Card Direct Payments:	
Allied Republic	129,176.80
Cintas	1,303.27
Miscellaneous Borough Purchases	21.95

Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Dell, to approve the minutes of the February 11, 2013 council meeting. Unanimously approved.

RECOGNITION OF ACHIEVEMENTS IN THE COMMUNITY – None

CIVIC ANNOUNCEMENTS

Marilyn Klingensmith of Plum Community Library announced upcoming programs to be held at the library.

Nina Segelson of Plum Community Senior Center announced upcoming programs to be held at the senior center.

Debbie Bell of Jackson Road announced a Bowl for the Cure event to be held at Nesbit's Bowling Lane on May 18, 2013 to benefit the American Cancer Society.

PRESIDENT'S COMMENTS - Councilman Mike Doyle wished his wife a happy 17th wedding anniversary.

MANAGER'S REPORT – None

Citizen's Comments – Agenda Items – None**COUNCIL ACTIONS**

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to approve the Holiday Park Plan No. 32 two-lot subdivision on Bar Harbor and Surfside Drive. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Szarmach, to approve the Massarelli Excavating Site Plan on New Texas Road. Unanimously approved.

Motion was made by Mr. Szarmach, seconded by Mr. Dell to ratify four (4) change orders for the Municipal Center at a cost of \$31,137.50. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Szarmach, to award a contract for predevelopment activities for Phase 2 of the Plum Municipal Center to R.F. Mitall and Associates in an amount not to exceed \$109,445.00. Mr. Nowalk noted the Borough received a grant for this project. Mr. Thomas said that this will determine costs of further development at the location.

On a roll call vote: Messrs. Nowalk, Szarmach, Anderson, Dell and Doyle voted yes. Mr. Knopfel and Mr. Taylor voted no. Motion carried.

Motion was made by Mr. Szarmach, seconded by Mr. Taylor, to award a contract for the Clements/Halliwell Storm Sewer project to D'Andrea Construction at the amount of \$155,825. Unanimously approved. Mr. Thomas stated there was \$200,000 budgeted for this project.

Motion was made by Mr. Szarmach, seconded by Mr. Nowalk, to award a contract for the 2013 paving program to Morgan Excavating at a cost of \$559,669. Unanimously approved. Mr. Thomas stated this had come in under budget also. Mr. Thomas said that the borough may be in a position to add additional roads.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to postpone declaring a dangerous structure at 9049 Oak Street and giving the owners ninety (90) days to rectify the conditions of the building. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to postpone declaring a dangerous structure at 2000 Logan's Ferry Road pursuant to the agreement that was struck between the Borough and the owner. Unanimously approved. Ms. Michelle Meade, executrix of the estate, provided documentation (Short Certificate) as proof that she was executrix.

Motion was made by Mr. Szarmach, seconded by Mr. Nowalk, to approve Resolution No. 764-13 condemning a storm sewer easement on Crestview Drive. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Knopfel, to approve Ordinance No. 863-13 regulating fire lanes within the Borough. Unanimously approved. The fine is \$25 per event.

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Motion was made by Mr. Szarmach, seconded by Mr. Nowalk, to approve the restructuring of the Public Works Department. Unanimously approved.

Motion was made by Mr. Szarmach, seconded by Mr. Taylor, to adopt a job description for the Public Works Supervisor- Roads and Infrastructure position. Unanimously approved.

Motion was made by Mr. Szarmach, seconded by Mr. Anderson, to adopt a job description for the Public Works Supervisor – Building and Grounds position. Mr. Taylor abstained from voting as he is related to the person. Motion carried.

Motion was made by Mr. Taylor, seconded by Mr. Nowalk, to appoint William Binnie as the Roads and Infrastructure Public Works Supervisor at a salary of \$60,000 plus a \$3,000 call out premium. Unanimously approved.

Motion was made by Mr. Taylor, seconded by Mr. Nowalk, to appoint Carl Taylor as the Building and Grounds Public Works Supervisor at a salary of \$60,000. Mr. Taylor abstained from voting as he is related to the individual appointed. Motion carried.

Motion was made by Mr. Nowalk, seconded by Mr. Szarmach, to amend the job description for the Assistant Borough Manager. Unanimously approved.

Motion was made by Mr. Taylor, seconded by Mr. Szarmach, to amend the job description for the Public Works Administrative Assistant. Unanimously approved.

Motion was made by Mr. Knopfel, seconded by Mr. Taylor, to appoint Jason Straley as Planning Director. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Szarmach, to appoint Michael Whitico to the Comprehensive Municipal Pension Trust Fund Board of Trustees. Unanimously approved.

Motion was made by Mr. Knopfel, seconded by Mr. Szarmach, to appoint Maria Gingery to the Comprehensive Municipal Pension Trust Fund Board of Trustees. Unanimously approved.

Motion was made by Mr. Taylor, seconded by Mr. Dell, to appoint Michael Thomas to the Comprehensive Municipal Pension Trust Fund Board of Trustees. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to reappoint Dee Marsalese to a three (3) year term on the Plum Borough Library Board. Unanimously approved.

Motion was made by Mr. Anderson, seconded by Mr. Taylor, to add to the agenda a sub-lease for the Plum Lacrosse Association. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to approve a sub-lease of Plum Borough's midget football fields with Plum Lacrosse Association. Unanimously approved.

Motion was made by Mr. Nowalk, seconded by Mr. Dell, to appoint Darlene Parker to a three (3) year term on the Plum Borough Library Board. Unanimously approved.

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Motion was made by Mr. Nowalk, seconded by Mr. Taylor, to appoint Jeanette Matthews to fill an unexpired term on the Plum Borough Library Board set to expire on 12/31/2013. Unanimously approved.

Motion to approve Resolution No. 765-13 authorizing the destruction of certain municipal records. Unanimously approved.

MAYOR'S REPORT – Mayor Hrivnak reported there were 691 calls last month; Officer Conley was recertified in field sobriety; Plum Borough was ranked 6th safest community in the United States. Mayor Hrivnak suggested signs be installed at the entrances to the Borough recognizing this distinction. Mr. Dice suggested a contest be held throughout the school district to design a sign.

COMMITTEE REPORTS

Intergovernmental Cooperative Committee w/Plum School District – Mr. Nowalk said that the committee had not met this past month.

Finance Committee – Mr. Dell reported the Borough has not had to draw down on the TAN yet; Renton volunteer fire department did purchase land to be used for additional parking; RVD is still interested in phase 2 at the Renton Road site. Mr. Dell stated they will have a draft of the 2012 audit by the end of March.

Personnel and Management – Mr. Nowalk reported that Radio Station Y108 is running a contest for the best fish fry and Holiday Park volunteer fire department is in the lead.

Roads, Equipment and Grounds – Mr. Szarmach reported there were 18 snow or ice events last month; the department worked on pot hole repairs and repaired street signs. Mr. Szarmach stated the Borough has gone through 101% of their salt storage budget for this year.

Public Safety – Mr. Knopf reported the fire departments are conducting weekly fish fry's and residents are encouraged to purchase street numbering signs from the departments.

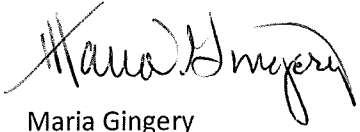
Planning and Economic Development – Mr. Taylor reported 31 permits were issued last month, 62 inspections were conducted, and 15 violations were issued. Mr. Taylor announced a Plum Business Showcase to be held at the high school on April 16th.

Parks and Recreation – Mr. Anderson reported that registration for the lacrosse league will begin tomorrow; registrations for soccer and baseball has been completed.

Mr. Doyle announced the Planning Commission will meet on Monday, March 18, 2012 at 6:30 p.m.

CITIZEN'S COMMENTS – NON AGENDA ITEMS – None

Motion was made by Mr. Anderson, seconded by Mr. Taylor, to adjourn the meeting at 8 p.m.
Unanimously approved.

A handwritten signature in black ink, appearing to read "Maria Gingery". The signature is fluid and cursive, with the first name "Maria" and last name "Gingery" clearly distinguishable.

Maria Gingery
Assistant Borough Secretary